



BROOKTON DISTRICT HIGH SCHOOL SCHOOL BOARD MEETING MINUTES

DATE:	6 March 2024	CHAIRPERSON:	Danielle Gault
TIME:	7:00 pm BDHS Library	MINUTE SECRETARY:	Mel Browne (Manager Corporate Services)
ATTENDEES:	Staff Representatives: Kristy Dewson Hall (Principal), Donelle Fox (Deputy Principal), Ashan Alwis (teacher) Community Representatives: Cr Harold Bell (Shire) A Member of Another Association: Rev Philip Raymond Parent Representatives: Danielle Gault, Gavin Pepper, Gemma Bassett		
APOLOGIES:	Stephen Keatley (P&C), Faye Slater (Seabrook)		
NOTES:			

	ITEM	LED BY	DISCUSSION / PROGRESS / REPORT	ACTION & TIMELINE
1.		Kris	Welcome & Appoint a Chairperson for the next 12 months. GP nominated DG. DG accepted unopposed.	
2.	Previous Meeting Minutes	Danielle	That the Minutes (attached) of the School Board held on 6 TH December 2023, be accepted as a true and correct record. MOVED BY: GP SECONDED BY: DG	
3.	Business Arising (from previous minutes)	Mel	None – all completed.	
4.	P&C Report	Stephen Mel Mel	Absent Provided information on the collaboration between P&C, Seabrook and BDHS to offer canteen services in 2024. Financials 2022/2023 – Requested by MCS, not available for this meeting to be presented at the next meeting. Board agrees that due to recent P&C changes it is unlikely to receive this information.	

5.	Principal's Report	Kris	<p>Principals Report – tabled at the meeting. NOTED Statement of Expectation, signed by DG. NOTED Review and Sign the Code of Conduct, signed by all present. NOTED Terms of Reference discussed. MB to remove all reference to student Board members and present to the next meeting. PR would like to invite Student Councilors to a future meeting. Support for high school toilet project. KDH and DG will work on the proposal and submit to KDH. NOTED Staff Development Days updated 2024 (as per email 11 December 2023) Term 1</p> <ul style="list-style-type: none"> • Monday 29 January (first 2 days of the year are standard pupil free days) • Tuesday 30 January <p>Term 2</p> <ul style="list-style-type: none"> • Monday 22 April (changed from 6th June) <p>Term 3</p> <ul style="list-style-type: none"> • Monday 5 August (changed from 28th August) <p>Term 4</p> <ul style="list-style-type: none"> • Monday 4 November • Friday 13 December <p>Dates and changes to be clearly communicated to our community. NOTED</p>
6.	Finance Report	Mel	<p>1. Comparative Budget (attached) as accepted by the BDHS Finance Committee Thursday 29 February 2024. NOTED</p> <p>2. Reserve Balances: \$67 848.85 on 29 February 2024. - ICT upgrades complete NOTED</p>

7.	Member Report	All	<p>Discussion:- Dentist van and its availability at BDHS.</p> <p>Discussion:- How to improve P&C membership, moving forward can BDHS collect this through the Voluntary Contributions.</p> <p>Request:- Request payment of outstanding Voluntary Contributions to our school families again.</p>	
8.	General Business	<p>Danielle</p> <p>Mel</p> <p>Mel</p>	<p>Correspondence out and in – Provision of In-Term Swimming Curriculum BDHS (attached). Discussed. Commitment made to collaboratively respond and to request genuine answers.</p> <p>Board Meeting Dates for 2024 – Wednesday Week 6 Each Term</p> <p>Wednesday 6 March 2024</p> <p>Wednesday 22 May 2024</p> <p>Wednesday 21 August 2024 proposed open meeting</p> <p>Wednesday 13 November 2024</p> <p>Member training – dates to be communicated to the board prior to the next meeting.</p>	

NEXT MEETING:	Amended to Wednesday 29 May 2024 week 7	MEETING CLOSED:	SIGNED: (CHAIRPERSON)		DATE:	6/6/24
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