



BROOKTON DISTRICT HIGH SCHOOL

SCHOOL BOARD MEETING MINUTES 29 May 2024

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| DATE: | 29 May 2024 | CHAIRPERSON: | Kris Dewson Hall (Acting Chairperson) |
| TIME: | 7:01 pm BDHS Library | MINUTE SECRETARY: | Mel Browne |
| ATTENDEES: | Staff Representatives: Kristy Dewson Hall (Principal), Donelle Fox (Deputy Principal), Ashan Alwis (teacher), Mel Browne (MCS) General Community Representatives: Cr Harold Bell (Shire), Stephen Keatley (P&C) A Member of Another Association: Rev Phillip Raymond Parent Representatives: Danielle Gault (online), Gavin Pepper, Gemma Bassett | | |
| APOLOGIES: | Faye Slater, resigned (Seabrook) | | |

| ITEM | LED BY | DISCUSSION / PROGRESS / REPORT | ACTION & TIMELINE |
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| 1. | KDH | Welcome | |
| 2. Previous Meeting Minutes | KDH | That the Minutes of the School Board held on 6 TH March 2024, be accepted as a true and correct record and signed. Moved by: DF Seconded by: GB | |
| 3. Business Arising (from previous minutes) | SK MB KDH KDH MB DG | 3.1 Code of Conduct signed SK. 3.2 Term of Reference. Updated. Noted. To be signed. 3.3 Invitation Student Councilors to a future meeting. 3.4 High School Toilet Project update. 3.5 Communication of SDD Days and Voluntary Contribution Charges payment reminder – completed. 3.6 Provision of In-Term Swimming Curriculum. And, booking accommodation early. DG & GB to meet with Fiona with all historical correspondence and a representative from the SOB. 2024 Accommodation to be booked. 3.7 Member Training – emails have gone out to those with outstanding items. | Completed Completed Wed 21 Aug 2024 KDH to action Completed Completed Completed Ongoing Ongoing |
| 4. P&C Report | SK | P&C Report. Not available at time of printing. - AGM Wed June 12, 5pm Bedford Arms | |

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| | | | <ul style="list-style-type: none"> - Purchases for KPP include new bikes and Powerful Vowels learning kits - T3 cuby house busy bee - T3 Nature playground maintenance - Quiz night later in the year - Containers for change available at Stumpy's - Cake stall was held at the swap meet - Catering at the Winter Carnival T2 - Catering at SOCK day T2 - Canteen going well - New uniform order processed <p>Financials 2022/2023 – Requested by MCS. Not available.</p> <ul style="list-style-type: none"> - No fraudulent activity detected. | Completed |
| 5. | Principal's Report | KDH | <p>5.1 Principals Report. GP offered to help with Public School Review.</p> <p>5.2 Funding Agreement for schools 2024. Noted. To be signed.</p> <p>5.3 2023 Annual Report. Noted. To be signed.</p> | |
| 6. | Finance Report | Mel | <p>6.1 Comparative Budget as accepted by the BDHS Finance Committee Thursday 16 May 2024. Noted.</p> <p>6.2 Reserve Balances: \$101 984.85 on 24 May 2024.</p> <p>6.3 Operational One Line Budget Statement April 2024. Noted.</p> | |
| 7. | General Business / Members Report | Gemma Gavin Mel | <p>7.1 Consent to Go – payments module. Discussion.</p> <p>7.2 School curriculum- strategy to include performing arts (music/dance/drama). Discussion.</p> <p>7.3 Early Close. Discussion.</p> <p>7.4 P&C Membership fees. Confirmation that the school can collect P&C Membership fees on behalf of the P&C however the board have agreed not to pursue this. Preferring to target proactive members to contribute to P&C projects.</p> <p>7.5 Remaining Board Meeting Dates for 2024.</p> <ul style="list-style-type: none"> • Wednesday 21 August 2024 proposed open meeting. • Wednesday 23 October focus on new Business Plan. • Wednesday 13 November 2024. | |

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| | Kris | 7.6 Kris distributed the current BDHS Teaching & Learning Handbook. | |
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| NEXT MEETING: | Wednesday 21 August 2024 week 6 | MEETING CLOSED: | 9.33pm | SIGNED: (CHAIRPERSON) | <i>Kris</i> | DATE: | 21/8/24 |
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