

**Brookton District High School P & C Association
General Meeting
Meeting held 9th October 2024 at Bedford Arms Hotel**

Meeting Opened: 5:10pm

Attendance: Renae Bowring, Christina Pech, Samantha Blechynden, Stephen Keatley, Nat Atkins

Apologies: Keira Messenger, Bec Eva, Lea Williams

Previous Minutes:

Moved – Christina Seconded – Renae Bowring Carried

Correspondence Inwards:

- WACSSO newsletters
- Letter from school counsellors
- Liquor Licence Approved
- BRT invoice

Correspondence Outwards:

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Financial Report:

1 July – 9 October

- Gross Profit \$6490
- Operating expenses \$12049
- Cake stall made \$400

Moved – Stephen Seconded – Christina

Business Arising

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General Business:

Banking:

- Looking at a 2nd square and a physical card linked to the account. 2nd square so that the first one can stay in the office linked to the uniforms.
- Physical card to stay with the treasurer and can be used when purchasing items to eliminate reimbursements.
- New square is \$65

Canteen update

- Since July the canteen has made \$200 profit
- There is a lot of stock currently in the canteen
- Redoing the menu for Term 4
- Christina is having a meeting with Leonie and Mel tomorrow

Quiz night

- School is supplying PA
- Slow cookers – need 6
- Eskys for drinks

Containers for Change

- Collection from the bikes was dropped today for counting

Adventure playground

- Will oil deck when it is warmer and can do the cubby at the same time. Brookton Rural Traders have donated the decking oil. Put a message out for a few helpers, look to organise for a few weeks time.
- Shade still to be taken down.
- Need new rock climbing handles.

Board

- Stephen has stepped down off the school board
- Christina was elected to take over the role on the school board
- Meeting update:
 - Swimming lessons will be over 2 weeks.
 - Major school review coming up, Thursday 24th October

Insurance

- Added in canteen stock and uniforms as these weren't covered under our insurance.
- Tim and Stephen still to do a uniform handover.
- Looking at handing the size 2 old style shirts out to the 2025 Kindy kids.

- ANC AIS reporting is all completed. A note to remain in future meeting minutes as a reminder it is to be done yearly.
- Kris emailed her report to P&C as she was unable to attend.

A brief summary as follows:

- PALS grant mural is complete
- High School toilet block is complete
- Western quad has been repaired and line marking with take place in summer holidays
- Science room renovations are complete.
- Security screens on staff room and CCTV installed
- Quadrangle railings have been repainted as well as windowsills on west end of admin block
- Sand delivered to top up playgrounds
- Community engagement includes:
 - Shire of Brookton gym
 - Kalkarni work experience
 - Brookton Community Garden in ECE
 - Wheatbelt Youth Mentoring Network
 - Youthcare providing scripture teachers and chaplain.
- Project ideas for P&C:
 - Nature playground – repairs and maintenance
 - TV/screen for science room
 - Slide for KP area
 - Class sets of ipads with keyboards – quotes to be sent and teacher feedback gained.
- Can the P&C please provide dates when they can open the uniform shop before the new school year.
- Leonie is doing well in canteen
- The school will be undertaking a public school review on the 24th of October. This is a thorough examination of our strategic planning, teaching and assessment processes as well as use of the financial and staffing resources.

Thank you to everyone for attending.

Next Meeting date, time and location to be confirmed

Meeting Closed: 7:00

Christina Pech
President

Date: 9th October