



## BROOKTON DISTRICT HIGH SCHOOL

### SCHOOL BOARD MEETING MINUTES 30 OCTOBER 2024

<b>DATE:</b>	30 October 2024	<b>CHAIRPERSON:</b>	Danielle Gault (Chairperson)
<b>TIME:</b>	7:04 pm BDHS Library	<b>MINUTE SECRETARY:</b>	Mel Browne
<b>ATTENDEES:</b>	<b>Staff Representatives:</b> Kristy Dewson Hall (Principal), Donelle Fox (Deputy Principal), Ashan Alwis (teacher), Mel Browne (MCS). <b>General Community Representatives:</b> Christina Pech (P&C), Cr Beryl Copping (Shire). <b>A Member of Another Association:</b> Rev Philip Raymond. <b>Parent Representatives:</b> Danielle Gault, Gemma Bassett, Gavin Pepper.		
<b>APOLOGIES:</b>	Charlene Hayden (Seabrook)		

ITEM	LED BY	DISCUSSION / PROGRESS / REPORT	ACTION & TIMELINE
1.	DG	1.1 Welcome 1.2 Stephen Keatley (P&C) outgoing, Christina Pech (P&C) Incoming. We would like to acknowledge the positive contributions by Stephen Keatley and thank him for his continued support.	
2.	DG	2.1 That the Minutes of the School Board held on 21 <sup>st</sup> August 2024, be accepted as a true and correct record, and signed. <b>MOVED BY: GB</b> <b>SECONDED BY: PR</b>	
3.	BC,CP,DG DG MB	3.1 Code of Conduct to be signed by BC & CP. 3.2 Provision of In-Term Swimming Curriculum. Addressed in the Principals Report. 3.3 Member Training – emails have gone out to those with outstanding items.	Completed Completed Ongoing
4.	CP	4.1 Report. 4.2 CP clarified P&C financials are only required to be presented to the Board once per year.	
5.	KDH	5.1 Principals Report. 5.1.1 Attendance Policy 2024 to be noted. <u>Noted.</u> 5.2 The 2025 end of year student celebrations will be as follows.	

			<p>- week 9, Wed 4<sup>th</sup> Dec. Year 6 end of Primary School Celebration. 6pm. Parents &amp; students only event.</p> <p>- week 10, Tues 10<sup>th</sup> Dec. K-Year 6 Presentation Night. 6.30pm on the west quad &amp; stage area. Board Members to RSVP attendance to KDH by Mon 9<sup>th</sup> Dec.</p> <p>- week 10, Wed 11<sup>th</sup> Dec. Year 10 Graduation and high school awards event. 11.30am, Room 13. Board Members to RSVP attendance to KDH by Tue 10<sup>th</sup> Dec.</p>
<b>6.</b>	<b>Finance Report</b>	MB	<p>6.1 Reserve Balances: \$102 984.85 on 29 10 2024.</p> <p>6.2 Operational One Line Budget Statement 29 10 2024. <u>Noted.</u></p>
<b>7.</b>	<b>General Business / Members Report</b>	MB	<p>7.1 Remaining Board Meeting Dates for 2024 have been updated to,</p> <ul style="list-style-type: none"> <li>• Wednesday 27 November 2024.</li> </ul> <p>7.2 Suggested Board Meeting Dates for 2025</p> <ul style="list-style-type: none"> <li>• T1 Wednesday Week 6, 12<sup>th</sup> March 2025</li> <li>• T2 Wednesday Week 6, 4<sup>th</sup> June 2025</li> <li>• T3 Wednesday Week 6, 27<sup>th</sup> August 2025 (open board meeting, open to the public)</li> <li>• T4 Wednesday Week 4, 5<sup>th</sup> November 2025</li> <li>• T4 Wednesday Week 8, 3<sup>rd</sup> December 2025</li> </ul> <p>7.3 Staff Development Days 2025 (SDD)</p> <ul style="list-style-type: none"> <li>• Monday 3<sup>rd</sup> Feb</li> <li>• Tuesday 4<sup>th</sup> February</li> <li>• Tuesday 4<sup>th</sup> March (Berry Street day 3/4)</li> <li>• Monday 28<sup>th</sup> July (Berry Street day 4/4)</li> <li>• 2 x SDD TBC</li> </ul> <p>Feedback from the general public is that midterm SDD are preferred. GB</p> <p>7.4 The Board would like to note, through public recognition, the excellent performance of the Principal and Staff on the positive outcomes on the Public School Review. And the positive changes to school routines as an example; assembly protocols.</p> <p>7.5 Request to the Principal: Can future surveys include a comments box please.</p>

<b>NEXT MEETING:</b>	Wednesday 27 November 2024	<b>MEETING CLOSED:</b>	8.04pm	<b>SIGNED: (CHAIRPERSON)</b>		<b>DATE:</b>	27/11/24
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